

MINUTES  
EAGAR TOWN COUNCIL  
REGULAR MEETING  
22 W. 2nd St., Eagar, AZ  
October 6, 2015 - 7:00 P.M.

Mayor Bryce Hamblin called the Regular Council Meeting to order and welcomed those present. Mayor Bryce Hamblin said to let the record show that all Councilors are present. Mayor Hamblin led the Pledge of Allegiance and Councilor Winslow McNeill offered the invocation.

COUNCIL PRESENT: Bryce Hamblin, Mayor  
James Nelson, Jr., Vice Mayor  
Steve Erhart  
Winslow McNeill  
Debra Seeley  
Allen Browning  
John O. Phelps

STAFF PRESENT: Tami Ryall, Town Manager  
Frank Adams, Fire Chief  
Mike Sweetser, Interim Acting Police Chief  
Katie Brady, Finance Director

**ITEM #5: SUMMARY OF CURRENT EVENTS**

A. MAYOR

Mayor Hamblin said that the Town has been authorized to use the John Wayne name again this year, so John Wayne Days is a go for 2016. The Town also gets to use a quote this year.

B. COUNCIL

Councilor Steve Erhart the Towns standby generator is operational again.

C. STAFF

Town Manager Tami Ryall called the Council's attention to the modesty by which Councilor Erhart made that statement because the Towns generator is going again because he spent quite a bit of his personal time getting it going again. Ms Ryall is grateful to him for what he has done on the generator, because it hasn't be an easy project.

In terms of ongoing projects with the town:

- Starting a couple of projects with ADOT, so she will be sending out schedules of what the construction schedule is going to be; partner meetings begin this week.

- The Town has been contacted by ADOT and they want to schedule another meeting about the bridge widening over the Little Colorado River, so the follow up meeting should be soon and will be a public workshop towards the end of the month.
- The Town has been awarded the National Park Service Grant to do the feasibility of a trail from St. Johns all the way to the forest. The field trip and kick off for that is going to be at the end of this month as well.

Finance Director Katie Brady informed Council that the Audit was going on right now.

Fire Chief Frank Adams invited everyone to the Fire Prevention Open House on Wednesday night from 5:00 p.m. till 8:00 p.m. Native Air will be landing at Ramsey Park and they will be serving hotdogs. The Fire Department has been hitting all of the schools for Fire Preventions week and handing out fire prevention material.

#### **ITEM #6: OPEN CALL TO THE PUBLIC**

#### **ITEM #7: CONSENT AGENDA**

- A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD SEPTEMBER 2015
- B. APPROVAL OF AUGUST 2015 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES
- C. ACCEPTANCE OF AUGUST 2015 FINANCIAL REPORT AND SALES TAX REPORT

Councilor Winslow McNeill moved to approve the Consent Agenda as presented. Councilor Allen Browning seconded; all were in favor, motion carried unanimously. 7-0

#### **ITEM #8: UNFINISHED BUSINESS**

#### **ITEM #9: NEW BUSINESS**

- A. DISCUSSION AND FIRST READING OF ORDINANCE 2015-07 AMENDING CERTAIN CHAPTERS WITHIN THE EAGAR TOWN CODE TITLE 1 – GENERAL PROVISIONS, AND TITLE 2 – ADMINISTRATION AND PERSONNEL

Town Manager Tami Ryall informed Council that they have undertaken a project to update the Municipal Code and what you have before you is the first two chapters. Ms. Ryall went

through all the changes that will be made in the Municipal Code in Title 1 and Title 2 with Council:

- Moving the Initiative and Referendum Section to the Election Section.
- Eliminating the requirement for a second council meeting in a month to make it permissive if council wants to do a second meeting.
- Changing the process by which board and commission members are appointed, to ask for two members of the council to look at the applications and make recommendations to council to appointment. Two council members would be assigned during the meeting when council picked liaison assignments for boards and committees.
- Changes to the Town Magistrate and Court Proceedings Section to more closely mirror the job description and all of the paperwork that was used during the selection process.
- Personnel Section add to section mandating that all employees and officers swear an oath of office.
- Eliminate the Deferred Compensation Plan as the Town no longer offers a Deferred Compensation Plan.
- In the Election Section we are making changes to mirror recent changes in the legislature and it doesn't change our last elections but our future elections will be conducted exactly like our last election on how you determine a majority.
- Changes to political activity section related to employees and their abilities to participate in municipal elections to prohibit that action that is consistent with other communities.

Would also like to recommend adding amendments which some are typographical errors and renumbering and ones Doug and she came up with:

- Change language in 2.52.040 paragraph B. to: "B. No employee shall seek election to public office with the Town while still employed by the Town."
- In Chapter 2.64 ~~Elections~~ Manner of Elections
- 2.64.050 remove the apostrophe (') after "5 days"
- 2064.070 change "shall" and to "may"
- Under chapter 2.68 Initiative and Referendum there is changes in numbering 2.65.030 to 2.68.030
- Add an additional paragraph: "C. Initiative and Referendum Petitions that have been filed shall be voted on at the next regularly scheduled election date." - In expectation of doing a costly special election.
- Numbering change of 2.65.040 to 2.68.040
- Change to Chapter 1.16 General Penalty 1.16.010 Violation-Penalty. A. Any person found guilty of violating any provisions of this code, except as otherwise provided in this code, shall be guilty of a "Class Two" misdemeanor and pay "\$750" instead of one thousand or by imprisonment for a period not to exceed "four months" instead of six months
- Renumbering 1.16.010 B. Civil Traffic Violations – Title 28, Chapter "5", Articles "4", Arizona Revised Statutes and amendments thereto

Mayor Bryce Hamblin informed Ms. Ryall that in regards to the second meeting he was sure it was done three years ago.

**B. DISCUSSION AND CONSIDERATION TO APPROVE THE PURCHASE OF A POLICE PATROL VEHICLE NOT TO EXCEED THE BUDGETED AMOUNT OF \$36,040**

Interim Acting Police Chief Mike Sweetser stated that he had submitted a memo to Council that provides a basis on the purchase of this vehicle. It is very similar to the vehicle that was approved last year except it is a 2016 Ford Police Interceptor SUV style. Last year our total cost came at around \$34,500. The amount is budgeted into the police budget from CIP, so the funding is there. Asked for any questions from Council.

Mayor Hamblin questioned if the Town was going to try to get some funding from the RICO funds for this? Chief Sweetser said he was also going to meet with the Director of the Governor's Office Highway Safety. The GOHS had allotted a vehicle to Springerville and a couple to the county, so he is going to meet with them directly to see about funding a vehicle for the Town. Mayor Hamblin told him to get a vehicle from each. At a recent ACCENT meeting a member volunteered to the group that you should apply to the RICO funds that we got lots. The Mayor told him that they would be hitting them up. Chief Sweetser said that a letter was being sent out and they were addressing every means of funding. Ms. Ryall said that this vehicle was already planned for and in the budget and the money received from a grant for a police vehicle to be added back to the general fund.

Chief Sweetser said that the cost of the vehicle has gone up \$500 since last year. Trying to stay before the new ones come out to get things approved. Also trying to get another vehicle through GOHS we would get two this year.

Vice-Mayor James moved to approve the purchase of a Police Patrol Vehicle not to exceed the budgeted amount of \$36,040. Councilor Steve Erhart seconded; all were in favor, motion carried unanimously. 7-0

**C. DISCUSSION AND CONSIDERATION TO UNFUNDED CAPITAL PURCHASE OF A 1989 PIERCE ARROW FIRE ENGINE NOT TO EXCEED \$20,000**

Fire Chief Frank Adams said that the opportunity arose for the Town of Eagar to purchase this fire truck at what is a very reasonable price of \$20,000. A new vehicle of this size is \$300,000 to 500,000 for all of the bells and whistles that you get. Even though it is a 1989 engine it has had some of the main components replaced in the recent years. The transmission was replaced in 2005, water pump in 2008, and motor rebuilt in 2011. The pump has been certified annually with the last certification in May of this year. All of this is in Councils paperwork. Even though it is a 1989 it has a lot of work done to it. We feel it has a lot more miles ahead.

The purchase of the engine does meet the needs of the Town both in the replacement of the old tired fire engines that we have with one that functions and is safer for the crews to operate. When the old engines were purchased it was still acceptable to ride on the tailboard of the fire engines to the scene, so you had two in the cab and three or four hanging off the back of the truck. Of course now that is not allowed, so we have to find other ways of getting the rest of the crew to the fire. When we have this new engine we will be able to carry the

entire crew in the engine safely. It is not often that a well maintained fire engine like this Pierce comes along at a price that is affordable. Chief Adams did include in Councils packet prices of comparable engines. He hopes Council will approve this purchase.

Councilor Erhart asked if there was a market for the engines the Town was going to get rid of. Chief Adams informed Council that he had one interest in one of the older trucks.

Vice-Mayor James moved to approve the unfunded capital purchase of a 1989 Pierce Arrow Fire Engine not to exceed \$20,000. Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 7-0

Councilor Winslow McNeill had a question that the reason the other agency decided to get rid of it was they were concerned of the ongoing maintenance costs. Do we share the same concerns and if so how do we plan to address that. Chief Adams said their issue with the maintenance costs is that they paid a private company to work on their truck at \$125 an hour. So any major incident they had with the truck cost them a great deal of money. Included in the packet was one bill where the part was \$42 and the cost of the labor was \$1,200. We can handle in house at a much reduced rate. Ms. Ryall informed Council that the other agency was going to a more standard commercial chassis so they wouldn't have to hire a specialty mechanics as they don't have in house services. When they went to a standard commercial chassis they would have more options of who could work on it and they wouldn't have to go to this one specific company. Councilor McNeill said as were the Towns entire fleet is not standard, it is special.

#### **ITEM #10: SIGNING OF DOCUMENTS**

Necessary signatures were obtained for the Minutes of September 2015 and the August Financial Pages.

#### **ITEM #11: ADJOURNMENT**

Councilor Steve Erhart moved to adjourn the meeting [at 7:25 p.m.]. Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 7-0

Attest: \_\_\_\_\_

Mayor: \_\_\_\_\_

Vice-Mayor: \_\_\_\_\_

Council: \_\_\_\_\_

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#### **CERTIFICATION OF COUNCIL MINUTES**

I hereby certify that the foregoing minutes is a true and correct copy of the

Eagar Council Minutes Regular Meeting  
October 6, 2015

minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on August 18, 2015. I further certify that the meeting was duly called and held and that a quorum was present.

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Marion Wiltbank, Assistant Town Clerk